



USGBC Middle Tennessee Chapter 2010 Board of Directors Election Application

**Middle
Tennessee**

Nominees: Please answer the following questions in the space provided and electronically submit by COB October 22, 2009. The Nomination Committee reserves the right to delete narrative exceeding the space provided. Application material will be made available to the Nominating Committee for evaluation and to the chapter membership if selected for the slate.
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Submitted By:

Name: Kristin Knoll, P.E., LEED AP

Title: President

Organization: K2 Environmental, LLC

Address: 1625 5th Avenue North, Nashville, TN 37208

Membership Category: Professional Firms

Phone Number: 248-6926

Email: kristin.knoll@ksquaredenv.com

A. In general, why do you wish to be a member of the Chapter Board?

I have been involved with the USGBC chapter for since 2007. Since that time, I organized the Legacy Project, which is a Middle Tennessee Chapter effort to promote LEED certified existing buildings throughout our region. Through this project, I have had the opportunity to educate USGBC members volunteers on the LEED process on a local building. I would like to continue to serve the chapter in a leadership capacity and promote the Middle Tennessee area on the benefits of LEED certification.

B. Please provide a summary of your professional qualifications, knowledge and experience of most relevance to the Chapter. Also indicate the degree to which you have senior management and executive level experience.

President of K2 Environmental, LLC in Nashville (Consulting firm established in 2005)
Professional Engineer (Environmental), Tennessee & Illinois
LEED AP with focus on the LEED Existing Building Certification

- C. The Chapter is committed to strengthening its membership diversity. What resources could you bring to bear (e.g., demonstrated expertise, leadership positions, and willingness) to help further Chapter participation from high priority sectors including: real estate, energy/utility, finance/insurance, residential, corporate, and product manufacturing? You can also address other sectors you think require greater involvement in the Chapter.

I have over 15 years of experience providing environmentally related services to private industry, commercial and industrial clients, and government agencies. As the proprietor of a woman-owned, small business, I have had the opportunity to team with a variety of clients nationwide on various environmental issues, including several Fortune 500 companies in the energy/utility and product manufacturing sectors.

- D. One of the important functions of Board members is fundraising and other activities to support priority needs of the Chapter. This may take many forms, including: direct sponsorships; helping secure funding or otherwise opening doors from corporate, governmental, and charitable sources; seeking third-party sponsors; recruiting new members; in-kind support, etc. Please explain your ability and willingness to participate in resource development.

Over the past 20 years, I have been a member of a variety of non-profit organizations, including professional engineering associations, Junior Chamber of Commerce, Junior League, and my neighborhood and church associations. Through these organizations, I have been involved many times with fund raising efforts and am aware of the requirements and time dedication involved with seeking outside resources.

- E. Describe what expertise, experience and resources you would bring to any of the following priority activities: Fundraising, Membership Growth, Local Advocacy, Board Leadership

I recently had the opportunity to participate in a two day USGBC Middle Tennessee sponsored Advocacy Training in October 2009. Through this training, I was educated on the importance of Advocacy and the process of promoting LEED and the USGBC on a local and state level with our elected officials. Additionally, I am constantly promoting the USGBC to other colleagues of mine, and I have encouraged other professionals who have interests in sustainable environmental and energy conservation initiatives to join the chapter. See other sections for more information.

- F. Describe your experience from other organizations with successful chapter programs.

I have been involved in many other professional organizations, including the American Society of Civil Engineers, the Society of American Military Engineers, the Society of Women Engineers, in addition to other non-profit organizations, including the Junior Chamber of Commerce, Junior League, and Salemtown Neighbors. Through all of these non-profit groups, I have had the opportunity to learn from others on chapter organization, financial management, and communication.

G. Leadership positions (volunteer or professional) with nonprofit governance.

USGBC, Legacy Project Chair, 2008 to Present
Salemtnown Neighbors, Vice Chair-2007 to Present
Society of American Military Engineers, Nashville Chapter, Vice Chair-1998
Society of Women Engineers-TTU Chapter President- 1992-1994

H. Other areas you believe are critical for the Chapter.

I would like to see additional education for the USGBC chapter members on the benefits of promoting LEED certification for a building, with an emphasis on economic factors. I think this would assist in expanding LEED certification possibilities in Middle Tennessee and nationwide.

I. Please identify any affiliations, memberships, and accreditations which may be pertinent for Chapter leadership.

LEED AP
K2 Environmental, Member Company with USGBC National and Middle Tennessee Chapter

J. Are you a chapter member in good standing and employed in the membership category depicted above?

Yes

K. Are you able to attend at least 7 of 10 regularly-schedule Board meetings each year?

Yes

L. The Board's conflict of interest policy is summarized in the Fact Sheet. As the full statement indicates, conflicts are not inherently improper but Directors must be conscious of such conflicts and act with candor and care in dealing with such situations. Will you abide by the Chapter's conflict policy and can you do so without significantly affecting your Board responsibilities?

Yes



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If elected to the USGBC Middle Tennessee Board of Directors, I will commit to the following basic responsibilities of a Director as requested:

- help determine the organization's mission and purposes;
- hire staff (if applicable);
- ensure effective organizational planning;
- ensure adequate resources;
- manage resources effectively;
- determine, monitor, and strengthen the organization's programs and services;
- enhance the organization's public standing;
- ensure legal and ethical integrity and maintain accountability; and
- recruit and orient new board members and assess board performance

If elected to the Board, I will also commit to the following specific responsibilities reflected in the election materials:

1. Remain a Chapter member in good standing;
2. Contribute knowledge and experience to help assure success of priority programs and needs of the Chapter;
3. Help influence key players and sectors in the industry including high priority sectors of real estate, corporate, energy/utility, finance, residential and product manufacturers;
4. Help recruit new members for the Chapter;
5. Serve on committees as needed including leadership positions;
6. Help secure funding for the Chapter's programs through sponsorships, corporate and charitable sources, and other significant sources of funding;
7. Abide by the USGBC's conflict of interest policy;
8. Attend at least 7 of 10 Board meetings each year.

Submit Electronically

Date/Time Field